



## Course Unit: Business Spanish II

|                              |      |
|------------------------------|------|
| <b>Semester</b>              | 3    |
| <b>Hours per week</b>        | 2    |
| <b>Contact hours (total)</b> | 32 h |
| <b>Individual study</b>      | 28 h |

|                                       |              |
|---------------------------------------|--------------|
| <b>Language of Tuition/Assessment</b> | Spanish      |
| <b>Group size (max)</b>               | 30           |
| <b>ECTS credits</b>                   | 2            |
| <b>Lecturer</b>                       | Just Quilles |

### Objectives:

Students will be enabled to express themselves adequately in everyday situations and to show linguistic and cultural competence. They will also acquire some competence concerning the requisite vocabulary. This will be practiced by simulations linked to typical business situations.

Building up on Business Spanish I, students will familiarise themselves with advanced structures of Spanish grammar and acquire more confidence in speaking, so that they are able to handle communicative situations in business life.

### Contents of the Course:

- Recognising and applying basic structures of Spanish
- Analysing linguistic materials and sample documents for business situations (application documents, publications on various aspects of business, advertising, ...)
- Applying adequate vocabulary to communicative tasks
- Practice and role plays

### Methods:

Communicative and interactive language teaching

### Recommendations / Prerequisites:

- “Business Spanish II” builds up on the skills and competencies students acquire in Business Spanish I.

### Assessment:

| Course unit         | Form of assessment            | Exam dates |       | Grading scale              |
|---------------------|-------------------------------|------------|-------|----------------------------|
|                     |                               | Mid-term   | Final | maximum score (out of 100) |
| Business Spanish II | oral and written examinations |            | x     | 50                         |

### Literature:

*Colegas*, Bd.1, Lehrbuch von Marisa Gonzales, Felipe Martin, Conchi Rodrigo, Stuttgart: Klett 2000 [ISBN: 3-125-16301-3]