

Terms of use (*short version*)

We would like to give you basic information on using the library. Please read our terms and conditions for borrowing carefully.

1. Registration

Users must appear in person for registration. Documents required for registration:

- a. photo ID
- b. registration card ("Meldebestätigung")

At registration, users receive a membership card that authorises users to borrow items from the library. The membership card is non-transferable. Please inform us of name and address change. In case of card loss, please contact the library immediately. A replacement card is issued at additional cost.

By signing our registration form you confirm that you understand and accept the lending terms and conditions, and agree to the recording of your personal data in line with applicable data protection laws. Personal user data is not disclosed to third parties. This information will not be used for person-related analysis.

2. Fees and charges:

Fees:

15,00 € for one year, children and students (until 25 years) are free.

There will be reduction for some groups like unemployed persons, please ask.

There is an extra fee for borrowing DVDs, this is 1,00 €.

Return media in time. Exceeding the lending period costs money.

Loan periods are 3 weeks for books, CDs and papers. They are 2 weeks for DVDs.

Reminder charges:

1. Reminder for DVDs starting from the next day are 1,50 per item, all other media starting at the 15. day are 1,00 € per item.
2. Reminder DVDs 2,50 € (starting another 8 days later), all other media 2,00 € per item starting 14 days later.
3. Reminder DVDs 5,50 € (starting another 8 days later) all other media 4,00 € per item starting 14 days later .
4. Reminder (application for payment) DVDs 10,50 (starting another 8 days later) all other media 9,50 € per item starting 14 days later.

3. Opening hours:

Weekdays *From – to*

Monday closed

Tuesday 11.00 – 18.00

Wednesday 11.00 – 17.00

Thursday 11.00 – 18.00

Friday 11.00 – 17.00

Saturday 11.00 – 14.00 (1. and 3. Saturday per month)